



**BROMSGROVE DISTRICT COUNCIL**

**MEETING OF THE OVERVIEW AND SCRUTINY BOARD**

**MONDAY 12TH SEPTEMBER 2022**

**AT 6.00 P.M.**

**PARKSIDE SUITE - PARKSIDE**

MEMBERS: Councillors C.A. Hotham (Chairman), S. J. Baxter, A. J. B. Beaumont, S. R. Colella, R. J. Deeming, R. J. Hunter, H. J. Jones, A. D. Kriss, P. M. McDonald, C. J. Spencer and J. Till (Vice-Chairman)

**AGENDA**

1. **Apologies for Absence and Named Substitutes**
2. **Declarations of Interest and Whipping Arrangements**

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.

3. **To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 5th July 2022 (Pages 1 - 8)**
4. **Worcestershire Homelessness and Rough Sleeping Strategy - pre-scrutiny**

*(Report to Follow)*

*This report will be published in an Supplementary Papers pack once it has been published for the consideration of the Cabinet.*

5. **Finance and Budget Working Group - Update**
6. **Task Group Updates**
7. **Worcestershire Health Overview and Scrutiny Committee - Update**
8. **Cabinet Work Programme (Pages 9 - 22)**

*This version of the Cabinet Work Programme was published on 1<sup>st</sup> September 2022.*

9. **Overview and Scrutiny Board Work Programme (Pages 23 - 30)**

K. DICKS  
Chief Executive

Parkside  
Market Street  
BROMSGROVE  
Worcestershire  
B61 8DA

2nd September 2022

**If you have any queries on this Agenda please contact  
Jo Gresham**

**Parkside, Market Street, Bromsgrove, B61 8DA  
Tel: (01527) 64252 Ext: 3031  
Email: joanne.gresham@bromsgroveandredditch.gov.uk**

## **GUIDANCE ON FACE-TO-FACE MEETINGS**

**At the current time, seating at the meeting will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants.**

**If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.**

### **GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON**

Members and Officers who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have if they have common cold symptoms or any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

The meeting venue will be fully ventilated, and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

### **PUBLIC ATTENDANCE AT MEETINGS**

Members of the public will be able to access the meeting if they wish to do so. Seating will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants. It should be noted that members of the public who choose to attend in person do so at their own risk.

Members of the public who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

**Notes:**

**Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded.**



## **INFORMATION FOR THE PUBLIC**

### **Access to Information**

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council's Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council's Constitution

at [www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)

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# Agenda Item 3

Overview and Scrutiny Board  
5th July 2022

## **BROMSGROVE DISTRICT COUNCIL**

### **MEETING OF THE OVERVIEW AND SCRUTINY BOARD**

**5TH JULY 2022, AT 6.00 P.M.**

PRESENT: Councillors C.A. Hotham (Chairman), A. J. B. Beaumont, S. R. Colella, S. P. Douglas, R. J. Deeming, M. Glass, A. D. Kriss, P. M. McDonald, S. A. Robinson and J. Till (Vice-Chairman)

Observers: Councillor P. L. Thomas and Councillor S. A. Webb (via Microsoft Teams)

Officers: Mrs. S. Hanley, Mr. M. Bough, Mr S Shammon, Mrs. P. Ross and Ms. A. Scarce (via Microsoft Teams)

15/2022

#### **APOLOGIES FOR ABSENCE AND NAMED SUBSTITUTES**

Apologies for absence were received from Councillor S. Baxter, with Councillor S. Douglas attending as named substitute, Councillor R. Hunter, with Councillor S. Robinson attending as named substitute, Councillor H. Jones and Councillor C. Spencer, with Councillor M. Glass attending as named substitute.

16/2022

#### **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

Councillors J. Till, C. Hotham (as private landlords) and A. Kriss (an HMO property owner) declared an interest in Minute No. 19/2022 Housing Enforcement Powers in the Private Rented Sector. It was agreed that these were not pecuniary interests as the Overview and Scrutiny Board was not a decision-making body.

17/2022

#### **TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING OF THE OVERVIEW AND SCRUTINY BOARD HELD ON 30TH MAY 2022**

The minutes of the Overview and Scrutiny Board meeting held on 30<sup>th</sup> May 2022 were considered.

**RESOLVED** that the minutes of the Overview and Scrutiny Board held on 30<sup>th</sup> May 2022 be agreed as a true and accurate record.

18/2022

#### **AIR QUALITY ANNUAL UPDATE**

The Chairman welcomed Mr. Richard Williams, Principal Officer (Planning & Pollution Control) from Worcestershire Regulatory Services and thanked him for providing the detailed presentation, which had been

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Overview and Scrutiny Board  
5th July 2022

included within the agenda pack. Mr. Williams advised that he had taken on board some of the areas which had been discussed at his last update and provided a more detailed overview of the current position. The presentation covered the following areas:-

- DEFRA Annual Status Report 2022 –various data had been included in the presentation, which Mr. Williams explained in detail.
- Actions Update – AQAP improvements and how these were Highways Department/Transport related and how they linked to the Local Transport Plan 4.
- Legislative Changes – Mr. Williams provided a detailed update in respect of a number of changes to legislation, including changes to Air Quality Duties and Obligations under the Environment Act 2021 and new air quality standards being introduced from October 2022. Mr. Williams also discussed the broadening of the statutory responsibility for delivering air quality improvements, and the obligation of the County Council to co-operate with the District Council in delivering improvements through joint action plans.
- Air Quality Standards – Mr. Williams provided a detailed explanation of air quality standards, with particular reference to those impacting on Bromsgrove District. He also discussed, and provided data, in respect of the concerns that had previously been raised regarding air quality around schools and the impact of short-term exposure to poor air quality.
- Trends in Monitoring – a detailed update was provided in respect of the progress made into the monitoring equipment and being able to access real time data. The cost of the equipment was also discussed.
- Next Steps – Mr. Williams suggested that the Board might wish to think about whether it would consider the use of the new monitoring equipment and its cost effectiveness.

Following the presentation Members made a number of observations, discussed a number of areas in detail and Mr. Williams responded to questions, including the following:

- The importance of having clean air and the impact of air pollution, not just on people, but the wider impact on other services such as the NHS.
- NO<sub>2</sub> as a pollutant and where it came from and the use of fossil fuels. Mr. Williams also discussed the use of diesel vehicles and the initial view that these were originally considered to be less harmful.
- The impact from other countries and the importance of such things as the weather forecast being accurate in predicting problems such as the sand in the atmosphere which has occurred on a number of occasions recently.



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- Mr. Williams provided more detail around the new technology being used in monitoring and the ability to download real time data through an app on a phone. This was provided by DEFRA and very much reliant on the specific areas having the monitoring in place. Currently there were none of the new Electro Chemical Devices being used for monitoring in the County. It was suggested that this might be something the Board would want to consider putting forwards as a recommendation.
- Members discussed the need for enhanced monitoring and the positive impact that real time data could have on the District.
- The discharge from a local chimney was highlighted, together with the use of extractor fans from food outlets and Mr. Williams provided information on these areas and particles created by the burning of fossil fuels. He also confirmed that biomass systems were regulated by the Clean Air Act 1993.
- Mr. Williams had made reference to the Office for Environmental Protection being located at Worcestershire County Hall and Members asked whether this relocation had taken place and how many staff were involved. Mr. Williams said he was unaware of the detail, but that there was a new website available for this newly created team.
- The collection of data and how it was used was discussed and the overall impact across the County. Mr. Williams confirmed that there had been an overall improvement of 11% in Worcestershire.
- Mr. Williams provided background information in respect of previous funding which had been available at Worcestershire County Council level, this had not been applied for as there had been a need for match funding.
- Minimal investment had been made in areas where an Air Quality Management Area had been declared previously. It was also confirmed that an enhanced bid for Worcester City, as part of the Public Transport Funds had unfortunately not been successful.
- Members asked what could be done for those areas with higher levels of poor air quality and Mr. Williams explained that the use of the new Electro Chemical monitoring devices, would be most useful in these areas as there was the ability to gather real time data and to move these around to appropriate areas. The data could then be used to feedback to the relevant authorities in order to support either funding or relevant work needing to be carried out.

Members discussed the importance of monitoring and the benefits of real time data, although it was accepted that there was a cost implication, and it was agreed that a recommendation should be made to Cabinet in respect of the information received at this meeting.

## **RECOMMENDED that**

Cabinet invites Richard Williams, Principal Officer (Planning & Pollution Control), Worcestershire Regulatory Services, to a meeting to present information on Electro Chemical Devices, which provide real time

information on air pollution. With a view to Cabinet looking at the cost implications, advantages, and viability of installing an Electro Chemical Device in a pilot scheme in the district to assess the advantages of using such equipment.

19/2022

## **HOUSING ENFORCEMENT POWERS IN THE PRIVATE RENTED SECTOR**

The Chairman welcomed Mr. S. Shammon, Private Sector Housing Team Leader and Mr. M. Bough, Housing Development and Enabling Manager, together with Councillor S. Webb, as Portfolio Holder for Housing Strategy.

Mr. Shammon gave an overview of the briefing paper, which had been included in the agenda, which included details of the legislation that covers the Private Rented Sector. He advised that there was limited data available on the range of enforcement which were undertaken both informally and formally.

The following areas were then discussed in detail:

- Whether smoke alarms and CO<sub>2</sub> alarms were battery or hardwired. Mr. Shammon confirmed that this was not specific, and they could be either for the private rented sector. However, for Houses of Multiple Occupation (HMOs) they were required to be hardwired, dependant on the layout and escape routes within the property.
- Energy efficiency rating of E which had been changed in recent legislation and the impact on private rented properties. It was confirmed that properties with an F and G rating could not be let, although there were exemptions for example listed buildings. The EPC assessment process was discussed and how it had improved in recent years.
- Park homes were also discussed, and it was noted that there were specific manufacturing standards which related to them.
- It was noted that the definition of a landlord was anyone who took money to provide accommodation. In respect of park homes, these were usually on a lease basis, with the owner being responsible for the home and renting the plot it was on. It would be difficult to apply EPC ratings for such properties.
- Members questioned how often this was all monitored and Mr. Shammon advised that the resources were not available to do pro-active assessment, but the team would respond to complaints or concerns about properties. It was questioned whether people were too frightened to complain about where they lived, as it was easy for the landlords to evict people. Mr. Shammon advised that tenants had the right to complain, and once the team were aware of an issue, they would support them as much as they could and that there was a degree of protection for them, and the landlord could not simply evict them. He went on to explain how the team made people aware of their legal

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rights and how the team could help them and to encourage them to come forwards and ask for support.

- Mr. Shammon explained that there was clear legislation in place and wherever possible the team tried to resolve tenants' problems without the need to go to Court, as often it was difficult to get sufficient evidence to get things through the courts. However, there had been occasions where landlords had been prosecuted, although it was a protracted process.
- Often landlords were unaware of the legislation and standards they needed to meet, so once officers had become involved and explained this, and the landlord became aware of what was required, they would comply.
- Details of people's legal rights and a great deal of information was available on the website and officers would help and support them when needed. There was also information about how to contact the Tenancy Association.
- It was noted that information was promoted through the Council Tax leaflets, but often people did not take note of this until they needed help, the team also worked closely with the Citizens Advice Bureau, who was often the first port of call.
- Members asked how many HMOs there were in the district and what issues there had been in the past with them. Mr. Shammon confirmed that it was difficult to know how many there were, as this was ever changing, landlords often changed from single lets to meet the demands and what was profitable. There was no legislation which covered the need for landlords to advise the local authority of any changes. The current estimate in Bromsgrove was around 65 based on those officers were aware of.

The Chairman thanked officers for attending and responding to questions. Councillor Webb encouraged Members to speak to officers with any concerns raised in their wards as they were only too happy to help.

20/2022

## **FINANCE AND BUDGET WORKING GROUP - UPDATE**

The Chairman confirmed that there had not been a meeting of the Finance and Budget Working Group since his last update.

21/2022

## **TASK GROUP UPDATES**

As Councillor R. Hunter, Chairman of the Fuel Poverty Task Group was not present, the Chairman confirmed that he understood that the Group had held an initial meeting and that Councillor Hunter would provide a more detailed update at the next meeting.

22/2022

## **WORCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE - UPDATE**

As Councillor S. Baxter, the representative on the Worcestershire Health Overview and Scrutiny Committee was not in attendance, the Chairman confirmed that the next meeting was due to take place on 8<sup>th</sup> July and that Councillor Baxter would circulate the minutes from that meeting in due course.

23/2022

## **CABINET WORK PROGRAMME**

The Chairman drew Members attention to the supplementary agenda, which contain the most recently published version of the Cabinet Work Programme. He confirmed that the Levelling Up Fund for the Market Hall site item, which the Board was due to consider had been removed from the Work Programme and then asked Members if there were any other items which they wished to pre-scrutinise.

The Vice Chairman suggested that the Worcestershire Homeless and Rough Sleeping Strategy and the Recommissioning of the County Single Homeless and Childless Couples Services should be added to the Board's work programme.

### **RESOLVED** that

- a) the Cabinet Work Programme be noted; and
- b) the Overview and Scrutiny Board Work Programme be updated in line with the pre-amble above.

24/2022

## **OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME**

It was confirmed that the Work Programme would be updated to reflect the discussion in respect of the Cabinet Work Programme items and the Chairman also confirmed that there was no longer need for an additional meeting in respect of the UK Shared Prosperity Fund item. He explained that following discussion with officers, there would be significant flexibility around the use of these funds and the initial applications would only be for outline plans, with no great detail included. As these would be provided at a later date, there would be an opportunity for the Board to look at them in more detail at a future meeting. It was further confirmed that this item was a Cabinet decision and would not be considered at full Council.

In light of earlier discussions around enforcement, Councillor A. Kriss requested that an item be included which covered the effectiveness of enforcement across the Council, as he raised concerns that the officers were not able to get out and about across the wider district. It was envisaged that this would include such areas as litter picking, fly tipping

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5th July 2022

and planning enforcement. This was an area which the Board had previously considered, and it was agreed that officers would check when the last report had been prepared and schedule in an update accordingly.

**RESOLVED** that subject to the pre-amble above the Overview & Scrutiny Board Work Programme be noted.

The meeting closed at 7.48 p.m.

Chairman

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# CABINET LEADER'S WORK PROGRAMME

**1 OCTOBER 2022 TO 31 JANUARY 2023**  
**(Published as at 1<sup>st</sup> September 2022)**

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months. **Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided, alternatively you may write to the Head of Legal, Democratic and Property Services, Parkside, Market Street, B61 8DA or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at Parkside. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 64252 ext 3031) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you. The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

## CABINET MEMBERSHIP

Councillor K J May	Leader of the Council and Portfolio Holder for Economic Development, Regeneration and Strategic Partnerships
Councillor G. Denaro	Deputy Leader and Portfolio Holder for Finance and Enabling
Councillor M. Sherrey	Portfolio Holder for Environmental Services and Community Safety
Councillor P. Thomas	Portfolio Holder for Planning and Regulatory Services
Councillor M. Thompson	Portfolio Holder for Leisure, Culture and Climate Change
Councillor S. Webb	Portfolio Holder for Health and Well Being and Strategic Housing

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Air Quality Enhanced Monitoring Options Report <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Head of Worcestershire Regulatory Services	Richard Williams, Worcestershire Regulatory Services  Councillor P. L. Thomas
Asset Strategy <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429  Councillor G. N. Denaro
Climate Change Strategy/Carbon Reduction Implementation Plan <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Head of Community and Housing Services and Head of Environmental and Housing Property Services	Judith Willis, Head of Community and Housing Services, Guy Revans, Head of Environmental and Housing Property Services Tel: 01527 64252 Ext 3284, Tel: 01527 64252 ext 3292  Councillor M. Thompson



Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
District Heat Network - Proposed Revision <b>Key: Yes</b>	Cabinet Not before 26th Oct 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 Ext 3284  Councillor G. N. Denaro, Councillor M. A. Sherrey
Environment Act - Changes to Waste Services - Implications <b>Key: No</b>	Cabinet Not before 26th Oct 2022  Council Not before 2nd Nov 2022		Report of the Head of Environmental and Housing Property Services	Guy Revans, Head of Environmental and Housing Property Services Tel: 01527 64252 ext 3292  Councillor M. A. Sherrey
Fees and Charges 2023/24 <b>Key: No</b>	Cabinet 26 Oct 2022  Council 2 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial Monitoring Report <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Financial Outturn Report 2021/22 <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Leisure and Cultural Strategy <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ruth Bamford, Head of Planning, Regeneration and Leisure Services Tel: 01527 64252  Councillor M. Thompson

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Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Local Lettings Plan <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Head of Community and Housing Services	Amanda Delahunty, Strategic Housing Officer Tel: 01527 881269  Councillor S. A. Webb
Medium Term Financial Plan 2023/24 to 2025/26 - Update <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Quarterly Risk Update <b>Key:</b> No	Cabinet 26 Oct 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Bromsgrove 2040 Vision <b>Key: No</b>	Cabinet Not before 23rd Nov 2022  Council Not before 7th Dec 2022		Report of the Head of North Worcestershire Economic Development and Regeneration	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192  Councillor K. J. May
Bromsgrove Centres Strategy <b>Key: Yes</b>	Cabinet 23 Nov 2022		Report of the Head of Planning, Regeneration and Leisure Services	Lyndsey Berry, Bromsgrove Centres Manager Tel: (01527) 881221  Councillor K. J. May
Bromsgrove Town Centre Regeneration - Land at the Dolphin Centre and at Windsor Street <b>Key: Yes</b>	Cabinet 23 Nov 2022		Report of the Chief Executive	Kevin Dicks, Joint Chief Executive Tel: 01527 64252 Ext 3250  Councillor K. J. May

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial Monitoring Report <b>Key:</b> No	Cabinet 23 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Fuel Poverty Task Group Report (Overview and Scrutiny) <b>Key:</b> No	Cabinet 23 Nov 2022		Report of the Chairman of the Fuel Poverty Task Group	Amanda Scarce, Senior Democratic Services Officer (Bromsgrove) Tel: 01527 881443  Councillor R. J. Hunter
HR and Organisational Development / People Strategy <b>Key:</b> No	Cabinet 23 Nov 2022		Report of the Head of Business Transformation, Organisational Development and Digital Strategy	Deb Poole, Head of Transformation, Organisational Development and Digital Services Tel: 01527 881256  Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan 2023/24 to 2025/26 - Update <b>Key:</b> Yes	Cabinet 23 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Parking Enforcement Service Level Agreement <b>Key:</b> Yes	Cabinet 23 Nov 2022		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705  Councillor M. A. Sherrey
Sherwood Road Footbridge, Aston Fields - Permanent Closure of Footbridge, Removal of Bridge Deck and Transfer of Ownership to Severn Trent Water Ltd <b>Key:</b> Yes	Cabinet 23 Nov 2022		Report of the Head of Environmental and Housing Property Service	Pete Liddington Tel: 01527 534108  Councillor M. A. Sherrey

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Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Treasury Management Report - Six Month Update <b>Key:</b> No	Cabinet 23 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Worcestershire Housing Strategy 2040 <b>Key:</b> No	Cabinet 23 Nov 2022		Report of the Chief Executive	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 Ext 3284  Councillor S. A. Webb
Homelessness Prevention Grant 2023/24 <b>Key:</b> Yes	Cabinet 18 Jan 2023		Report of the Head of Community and Housing Services	Amanda Delahunty, Strategic Housing Officer Tel: 01527 881269  Councillor S. A. Webb

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Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Final Council Tax Support Scheme 2023/24 <b>Key:</b> No	Cabinet 18 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Financial Monitoring Report <b>Key:</b> No	Cabinet 18 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Council Tax Base 2023/24 <b>Key:</b> No	Cabinet 18 Jan 2023  Council 25 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro

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Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Quarterly Risk Update <b>Key:</b> No	Cabinet 18 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Medium Term Financial Plan 2023/24 to 2025/25 - Update <b>Key:</b> No	Cabinet 18 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Decarbonisation of the Council Fleet <b>Key:</b> No	Cabinet 15 Feb 2023 Council 22 Feb 2023		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705  Councillor M. A. Sherrey

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial Monitoring Report <b>Key:</b> No	Cabinet 15 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Council Tax Resolutions 2023/24 <b>Key:</b> No	Cabinet 15 Feb 2023 Council 22 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
2023/24 Budget and Medium Term Financial Plan 2023/24 to 2025/26 (Including Treasury Management Strategy and Capital Programme) <b>Key:</b> No	Cabinet 15 Feb 2023 Council 22 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy Statement 2023/24 <b>Key:</b> No	Cabinet 15 Feb 2023 Council 22 Feb 2023		Report of the Executive Director of Resources	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252  Councillor G. N. Denaro
Financial Monitoring Report <b>Key:</b> No	Cabinet 15 Mar 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro
Quarterly Risk Update <b>Key:</b> No	Cabinet 15 Mar 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252  Councillor G. N. Denaro

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## OVERVIEW AND SCRUTINY BOARD

### WORK PROGRAMME

2022-2023

#### RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

#### ITEMS FOR FUTURE MEETINGS

<b>Date of Meeting</b>	<b>Subject</b>	<b>Additional Information</b>
12 <sup>th</sup> September 2022	Worcestershire Homelessness and Rough Sleeping Strategy – pre-scrutiny	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
24 <sup>th</sup> October 2022	Levelling Up Funding Update	
	Replacement Street Signs	
	Electric Chargers in the District	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
21 <sup>st</sup> November 2022	CCTV – Digital Upgrade Update	
	UK Shared Prosperity Fund – Update	
	Fuel Poverty Task Group – Final Report	
	Bromsgrove Town Centre Regeneration - Land at the Dolphin Centre - pre-scrutiny	
	Corporate Performance Dashboard	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
17 <sup>th</sup> January 2023	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
13 <sup>th</sup> February 2023	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	

# Agenda Item 9

	Cabinet Leader's Work Programme	
13 <sup>th</sup> March 2023	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader's Work Programme	
17 <sup>th</sup> April 2023	Overview and Scrutiny Board – Annual Report 2022-2023	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader's Work Programme	

## **Items for consideration in 2022 - 2023**

### **2022/2023**

- Further information on enforcement across the council – litter picking, fly-tipping and planning enforcement.
- Decarbonisation of the Council Fleet – due for consideration not before April 2023
- Strategic Transport Assessment
- Homelessness – Post Covid (including Homelessness - The Overview and Scrutiny Board could revisit recommendations made by a previous Task Group on this subject)

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:



**Run & grow a successful business**

**What does this mean to me?**

Businesses choose to come to Bromsgrove & grow here, providing services & jobs.

Further development enhances the town & district centres as places that people want to visit.

Improved connectivity makes life easier, whether that's on the roads or online.

**Why?**

As an entrepreneurial area, supporting business is incredibly important for the District. Through North Worcestershire Economic Development & Regeneration we will continue to support new businesses. We will also work with established companies within the District to help them grow & flourish.

We are committed to making the Town & district centres places that residents & visitors can enjoy & that attract a variety of businesses.



**Priority: Economic development & regeneration**

**We will:**

Consult businesses to understand current needs & growth plans, working with partners to support business growth.

**How we will measure it:**

- Number of businesses engaged through the consultation
- Number of existing businesses supported to grow & develop

## Work & financial independence



### *What does this mean to me?*

There are more opportunities for young people, with the right skills for local businesses.

Money management support will help to reduce debt & increase financial confidence.

People get the benefits they are entitled to, when they need them.

### *Why?*

The economic picture for Bromsgrove District is positive, with consistently low unemployment. However, the Indices of Multiple Deprivation 2015 (specifically income, employment & education indicators) show there were issues, particularly in parts of Charford & Sidemoor.

We will support our residents to access work opportunities in new industries, focusing on the skills agenda. We will also work with residents to help them manage their money & access the right benefits.



### **Priority: Skills for the future**

#### **We will:**

Undertake a skills audit with partners & work together with them to address any gaps.

#### **How we will measure it:**

- Number engaged through the skills audit.





**Live independent,  
active & healthy lives**

**What does this  
mean to me?**

People are supported to maintain a healthy lifestyle.

Communities & individuals feel less isolated.

There are more positive things to do through improved access to sport & cultural activities.

**Why?**

Whilst the health of people in Bromsgrove District is generally good, health priorities include improving mental well-being, increasing physical activity & ageing well. Increasing numbers of people living with reduced mobility, dementia & diabetes are an issue for the District. Through the Bromsgrove Partnership, Bromsgrove District Council will continue to play its part in addressing these issues.

We also want to enhance sport & cultural opportunities in the District, which will have health & social benefits.



**Priority: Improving  
health & well-being**

**We will:**

Support targeted activities for healthy lifestyles.

**How we will measure it:**

- Number of people accessing targeted activities
- Number of people with diabetes
- Number of people who have had a stroke

## Affordable & sustainable homes



### What does this mean to me?

More affordable & appropriate homes become available.

Private tenants have homes which are safe & tenancies which are secure & affordable.

Homes can adapt to changes in circumstances & are increasingly energy efficient.

### Why?

Bromsgrove has the highest level of home ownership in Worcestershire, & the smallest private rented sector in the county; demand for housing within the district has had a significant impact on property prices.

Access to affordable housing is recognised as an issue, as is ensuring homes are sustainable into the future.



### Priority: A balanced housing market

#### We will:

Develop & implement a District Housing Strategy.

#### How we will measure it:

- Number of affordable homes (commitments & completions)

## Communities which are safe, well-maintained & green



### What does this mean to me?

Crime & anti-social behaviour reduces even further & the fear of crime also starts to decrease.

The district is well-maintained & people feel involved in keeping it clean.

It's easier to recycle more & reduce waste going to landfill.

### Why?

Bromsgrove District Council has committed to playing its part in addressing the impact of climate change; from work to increase recycling to support to reduce fuel poverty, a **green thread** runs throughout this Council Plan.

It is important to ensure that Bromsgrove remains attractive for everyone, & our Place Teams, in partnership with local communities, provide a strong service across the District.

The District is a low crime area; through the North Worcestershire Community Safety Partnership we continue to work hard to address the causes of crime & anti-social behaviour & to support victims.



## Priority: Reducing crime & disorder

### We will:

Target the causes of crime affecting the night-time economy.

### How we will measure it:

- Anti-social behaviour reports in the Town & district centres
- Crimes in the Town & district centres

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